



MINISTRY OF TRADE, COMMERCE AND FOOD SECURITY

MAHAPOLA HIGHER EDUCATION SCHOLARSHIP TRUST FUND

CALLING FOR EXPRESSION OF INTEREST (EOI) AND REQUEST FOR PROPOSALS (RFP)



OPERATION OF MAHAPOLA EDUCATION AND TRADE FAIR

The Mahapola Higher Education Scholarship Trust Fund functioning under the Ministry of Trade, Commerce and Food Security was established by an Act of Parliament in 1981. Since then, it has composite awarded scholarships for over 325,000 University students in Sri Lanka and it continues with this noble object of its founder.

The Mahapola Higher Education Scholarship Trust Fund is anxious to augment and enlarge the scope of coverage of its scholarships fund.

The Board of Trustees of the Mahapola Higher Education Scholarship Trust Fund has decided to conduct Mahapola Education and Trade Fair. Accordingly, EOI and RFP are hereby called from reputed local firms with proven experience in event management with experience which has operated events in national scale at least last 05 years. The Company must also be able to demonstrate sound financial strength and capability for the operation of event Management.

The Mahapola Higher Education Scholarship Trust Fund is organizing 04 numbers of events in 2023. And the selected prospective supplier/event management firm will be given 03 consecutive Trade Fairs during 2023 on their performances which will be evaluated by the Ministry of Trade commerce and Food Security.

The interested applicants should submit EOI and RFP for the event management of the Mahapola Education and Trade Fair which will generate the desired revenue for Mahapola Higher Education Scholarship Trust Fund. The applicants may download the EOI application with RFP document in English from the given link of official web site of Ministry of Trade, Commerce & Food Security- <https://www.trade.gov.lk/downloads/ministry-notifications> or Mahapola Higher Education Scholarship Trust Fund - <http://mahapola.lk/index.php>.

Properly sealed EOI and RFP should send by the courier or registered post with cover marked top left-hand corner of the envelop "Mahapola Education and Trade Fair" addressed to the Chairman, Ministry Procurement Committee, Ministry of Trade, No 492, R A De Mel Mawatha, Colombo 03, Sri Lanka or hand delivered at 3rd Floor, Ministry of Trade, No 492, R A De Mel Mawatha, Colombo 03, Sri Lanka **on or before 15.02.2023 1500 Hrs.**

Receipt of EOI and RFP will be opened on **15th February, 2023 at 1515 Hrs.** at 3rd Floor, Ministry of Trade, Commerce & Food Security No.492, R A DE Mel Mawatha, Colombo 03, Sri Lanka. Any applicant /or his authorized representative could participate for the EOI opening.

For any clarification, please contact Mr. M P Bandara, Director – Mahapola Higher Education Scholarship Trust Fund. Mobile 0719900014, Email - mahapoladirector@gmail.com or Assistant Secretary Ministry of Trade, Commerce and Food Security, 0112304078 or mahapolatradefair@gmail.com

Chairman,
Ministry Procurement Committee,
Ministry of Trade, commerce and Food Security
No 492, R A DE Mel Mawatha,
Colombo 03,

30.01. 2023